



Sarah Rutter

SECONDARY ENGLISH TEACHER

CONTACT

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PROFILE

Teaching abroad for the past 9 years has helped me grow personally and professionally. I've learned about the importance of embracing new cultures, how to build strong relationships, and to always know the word for 'bathroom' in the local language. In future schools, I aim to continue refining my teaching practice and middle leadership skills in order to be a positive member of my community.

LANGUAGES

English - Native

French - Intermediate

Japanese - Basic

EDUCATION

Michigan State University

Master of Arts in Education
Literacy Education concentration
December 2020

University of Wisconsin - La Crosse

Bachelor's of Science
English Education major & French minor
Graduated cum laude
May 2014

EMPLOYMENT HISTORY

English Teacher, 2019 - Present

Fukuoka International School - Fukuoka, Japan

- MYP English Language & Literature (Grades 6 and 9)
- DP English Language & Literature (Grades 11 and 12)
- MYP English Language Acquisition (Grades 8 - 10)

Substitute English Teacher, April 2019 - June 2019

Wauwatosa East High School - Wisconsin, USA

- Long-term substitute English teacher
- Grade 9 English and Grade 11 / 12 literature

English Teacher, 2017-2019

JOY EL International Academy - Beijing, China

- MYP English Language and Literature (Grades 6 - 10)
- Reading intervention course (Grades 6 - 7)

English Teacher, 2014 - 2017

Modern Knowledge Schools - Manama, Bahrain

- English Language Arts (Grade 6)

INTERESTS

- Yoga
- Traveling
- Reading
- Singing
- Vegetarian cooking
- Board games

REFERENCES

Ken Forde

Fukuoka International School
Middle Years Program Coordinator
+81 092-841-7601
kforde@fis.ed.jp

Robin Schneider

Fukuoka International School
Head of School
+81 092-841-7601
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Juan Lewis

Modern Knowledge Schools
Middle School Principal
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PROFESSIONAL DEVELOPMENT & CERTIFICATIONS

Diploma Program (DP) Certification - Category 2 (2020)

- Completed course focusing on the foundations of teaching English A: Language and Literature in the IB DP.

IBDP Job-a-like Conference (2018)

- Attended a weekend seminar focusing on teaching and learning strategies in the IB DP.

Middle Years Program (MYP) Certification - Category 1 (2017)

- Completed course focusing on the foundations of teaching English Language and Literature in the IB MYP.

Google for Educators Conference (2016)

- Engaged in hands-on sessions revolving around Google Apps for Education.
- Employed strategies from conference to implement Google Classroom into the school-wide curriculum.

Active Learning Classrooms in Education Summit (2015)

- Participated in discussions regarding active learning and student involvement in the classroom.
- Led professional development session about summit experiences for staff.

EXTRACURRICULAR ACTIVITIES & LEADERSHIP POSITIONS

MYP Service as Action Coordinator (2021 - present)

- Collaborated in planning off-campus service learning
- Coordinated and led staff professional development

Language and Literature Subject Area Coordinator (2021 - present)

- Liaised with administration regarding change and policies
- Facilitated subject area meetings and school-wide events

Student Council Staff Advisor (2018 - 2019)

- Guided student leaders in excelling in governance positions
- Organized school-wide events, activities, and initiatives

Modern Knowledge Schools (MKS) Grade 6 Leader (2016 - 2017)

- Led grade level meetings and discussions
- Collaborated in organizing grade level activities
- Acted as team representative at administrative meetings

MKS Musical Production Stage Manager (2016 - 2017)

- Assisted in pioneering school theater program
- Led production rehearsals
- Managed notes and recording-keeping procedures